



# **Multi-Year Accessibility Plan**

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## **Mission Statement**

“The Township of South Stormont makes the commitment to provide to its residents municipal facilities and services that are accessible to those that have disabilities. Like other municipalities in Ontario, an Accessibility Plan is prepared to address any issues and barriers preventing persons with disabilities from participating fully in the life of the community. Ultimately, the Accessibility Plan is intended to identify, remove and prevent all barriers that may impede residents and visitors from accessing and using municipal services within the responsibility of the Township of South Stormont.”

## **Commitment to Accessibility Planning**

Improving accessibility is important for all residents of South Stormont. It is not only important, but it is the right thing to do given that 1.85 million Ontarians or over 15% of Ontario's population has a disability, including more than 40% of people over the age of 65. This number will only increase as the population ages.

The Township of South Stormont is committed to:

- The continual improvement of access to facilities and services for people with disabilities.
- The participation of people with disabilities in the development and review of its annual accessibility plans.
- The provision of quality services to all members of the community with disabilities.

## **Definition of Persons with Disabilities**

The *Accessibility for Ontarians with Disabilities Act, 2005* defines persons with disabilities in the following manner, which is the same definition used in the Ontario *Human Rights Code*.

A "disability" is:

- a) Any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, includes, but is not limited to:
  - diabetes mellitus;
  - epilepsy;
  - a brain injury;
  - any degree of paralysis;
  - amputation;
  - lack of physical co-ordination;
  - blindness or visual impediment;
  - deafness or hearing impediment;
  - muteness or speech impediment; or
  - physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- b) A condition of mental impairment or a developmental disability;
- c) A learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- d) A mental disorder; or

- e) An injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act, 1997*; (“handicap”)

## **Accessibility Legislation**

### **The Accessibility for Ontarians with Disabilities Act**

In 2005, the Government of Ontario passed the *Accessibility for Ontarians with Disabilities Act* (AODA). Its goal is to make Ontario accessible for people with disabilities by 2025 by creating, implementing and enforcing accessibility standards. These standards are rules that businesses and organizations in Ontario must follow to identify, remove and prevent barriers so that people living with disabilities will have more opportunities to participate in everyday life. The AODA will be discussed in greater detail throughout this plan.

### **The AODA and the Ontario Human Rights Code**

The AODA and the Ontario Human Rights Code (the Code) work together to promote equality and accessibility. The Code states that people living with disabilities must be free from discrimination where they work, live and receive services, and that their needs must be accommodated.

Under the Code, the Township of South Stormont has a legal obligation to accommodate any person with a disability regardless of whether they are an employee, volunteer, resident or visitor. The duty to accommodate means that wherever unequal treatment or discrimination exists, it must be remedied unless the remedy would cause undue hardship. The Code has primacy over the Accessibility for Ontarians with Disabilities Act legislation.

### **Federal Accessibility Legislation – Accessible Canada Act (Bill C-81)**

On June 20, 2018 the Federal Government introduced Bill C-81 the Accessible Canada Act: An Act to Ensure a Barrier-Free Canada. The Act’s stated purpose is to identify, remove and prevent accessibility barriers in areas that fall under federal jurisdiction. Under this legislation, organizations under federal jurisdiction will be required to follow accessibility regulations, develop accessibility plans and will be required to establish processes for receiving and dealing with feedback about their accessibility plan and barriers that a person may have encountered in dealing with the organization.

Although this legislation does not directly impact municipal operations, it does highlight the Government’s commitment to improve accessibility for all Canadians in all levels of government.

## **Jurisdiction of the Plan**

The Plan referred to in this document is under the jurisdiction of the Council of the Corporation of the Township of South Stormont, facilitated by the Corporate Services Department. The Municipal contact is the Director of Corporate Services/Clerk with contact information provided below:

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Long Sault, Ontario K0C 1P0

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## **Executive Summary**

The *Accessibility for Ontarians with Disabilities Act (AODA)* outlines the requirement for municipalities to establish, maintain and document a Multi-Year Accessibility Plan to outline the organization's strategy to prevent and remove barriers. The purpose of the AODA is to develop, implement and enforce accessibility standards in order to achieve accessibility for Ontarians with disabilities and to improve opportunities for people with disabilities by providing for their involvement in the identification, removal and prevention of barriers in the Province.

The Township of South Stormont Multi-Year Accessibility Plan outlines our approach to being an inclusive and accessible service provider and workplace.

This Multi-Year Plan is based upon requirements under the *Accessibility for Ontarians with Disabilities Act (AODA)*. Under AODA, all municipalities have a legal obligation to prepare Multi-Year Accessibility Plans. The AODA sets out the roadmap for an accessible Ontario by 2025. The standards are contained in one regulation called the Integrated Accessibility Standards Regulation, also known as the IASR. Currently, the IASR contains standards in the following five (5) areas:

1. Customer Service;
2. Information and Communications;
3. Employment;
4. Transportation; and
5. Design of Public Spaces.

This Multi-Year Plan will only examine customer service; information and communications; employment; and design of public spaces. Transportation will be

excluded due to the relatively small size of the Township of South Stormont and the lack of transportation services provided in South Stormont.

In accordance with the AODA, all Township of South Stormont facilities will be compliant with the relevant requirements by 2025.

The Accessibility Standards produced by the Ministry for Seniors and Accessibility is as follows:

### **Integrated Accessibility Standards (Regulation 191/11)**

Under the AODA, Ontario Regulation 191/11, entitled, "Integrated Accessibility Standards" (Regulation), came into force on July 1, 2011. This Regulation establishes accessibility standards for Customer Service, Information and Communication, Employment, Design of Public Spaces and Transportation. As noted earlier, Transportation standards are not included in this plan.

Some of the requirements are: developing policies to ensure that our communication is accessible to people with disabilities; ensuring we are able to provide information in a format that considers an individual's disability; ensuring that our website is compliant with applicable standards; and developing policies on ensuring potential employees with disabilities receive appropriate accommodations during the recruitment phase.

### **Customer Service**

The requirements set out under the Customer Service Standard applies to all organizations in Ontario that provide goods, services or facilities to the public or other third parties that has at least one employee in Ontario. These standards address business practices and training needed to provide better customer service to people with disabilities.

The Township will continue to focus on providing policy, training support and continue to improve services and programs to meet these regulations.

### **Information and Communications**

Information and communications are a large part of the Township's daily business. It is because of this that it is so important to ensure that information and communications are created and presented in a way that considers accessibility.

The Township will follow universal design principles and best practices when developing, implementing and maintaining information and communications strategies and products. This includes websites and print communications materials as well as face-to-face interactions. The Township is committed to ensuring that

information and communications are available and accessible to people with disabilities. The Township will make reasonable efforts based upon the needs of the community and upon request within the constraints of being a small municipality. For the purposes of this policy reasonable efforts by the Township shall be based on the frequency of indications for needs of service, the availability of the service requested, the relative cost compared to the overall Municipal budget, best practices recognized by similar rural municipalities and Provincial regulation.

## **Employment**

The requirements set out under the Employment Standard apply to paid employees. Through this Standard, employers are mandated to provide for accessibility throughout the entire employment cycle. Incorporating accessibility into all facets of the employment process benefits everyone by broadening the talent pool and assisting employers in supporting and maintaining a skilled workforce.

## **Design of Public Spaces**

The Design of Public Spaces Standard is intended to help remove barriers in buildings and outdoor spaces for persons with disabilities.

Ontario's Design of Public Spaces Standards establish a baseline level of accessibility for service counters, waiting areas with fixed seating and outdoor spaces, such as sidewalks and parking lots. The *Ontario Building Code* covers most requirements for making buildings accessible. These include requirements for ramps, washrooms, power door operators, signs, and pools. Accessibility requirements under the *Ontario Building Code* only apply to new construction. They also apply if an existing building has plans for extensive renovations.

The Design of Public Spaces Standards set requirements to make most external public spaces accessible. Like the Ontario Building Code, the standards only apply to new construction and planned redevelopment of existing public spaces.

The Standard requires municipalities to consult with people with disabilities in certain circumstances to develop design solutions that reflect local conditions and meet the needs of all users. Consultation is required when an organization plans to construct or redevelop:

- Recreational trails
- Beach access routes
- Outdoor public use eating areas
- Playgrounds and outdoor play spaces
- Exterior paths of travel
- Service counters
- Waiting areas with fixed seating



- Sidewalks
- Parking lots

Under the Standard, municipalities must consult with the public and persons with disabilities in addition to consulting with their municipal Accessibility Advisory Committee. This consultation should occur as early as possible in the construction or redevelopment process so that the Township can weigh all considerations before decisions are made and design plans are finalized.

The Standard also allows for consultations to be combined on varying projects to allow for efficient and effective decision-making.

### **Identifying, Removing and Preventing Barriers**

A “barrier” means anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including a physical barrier, an architectural barrier, an informational or communications barrier, an attitudinal barrier, a technological barrier, a policy or a practice.

People with disabilities may face unnecessary barriers almost everywhere: at home, at work, at school, in parks, in recreational facilities, in the streets, in theatres, in stores and restaurants and in municipalities.

The following are examples of types of barriers that may exist in South Stormont:

#### **Barrier Type**

#### **Examples**

#### **Architectural**

A hallway or door that is too narrow for a wheelchair or scooter or lack of ramps or ramps with improper grade for access.

#### **Attitudinal**

A recreation program which can inadvertently discriminate and/or discourages persons with disabilities from participating.

#### **Communication**

A Professor who talks loudly when addressing a person with a hearing disability or lack of sensitivity training for front counter Staff to identify persons with disabilities.

#### **Informational**

Typefaces that are too small to be read by persons with low vision.

**Physical**

A door knob that cannot be operated by any person with limited upper mobility.

**Policy / Practice**

A practice of announcing important messages over an intercom that persons with hearing impairments cannot hear clearly. Lack of Human Resources policy with respect to hiring persons with disabilities.

**Technological**

Information on a municipal website, which cannot be accessed by a person who is blind who has reading software for a computer.

**Monitoring Process**

In order to ensure that the targets established to address the removal of barriers are completed, annual reviews will be conducted by Municipal staff.

The Multi-Year Accessibility Plan for the Township of South Stormont shall be for a 5-year period beginning November 1, 2019 to November 1, 2024. It is anticipated that the Plan will be updated biennially. Any outstanding and new issues will be brought forward prior to the annual Budget review.

Appendix 'A' includes the program with respect to the areas identified within the Legislation and Regulations and will be updated as needed.

Appendix 'B' summarizes the results of the review of the municipal facilities undertaken by the municipal staff to date. Appendix 'B' will be reviewed and amended when reviews of additional facilities are completed, work is undertaken or additional information regarding the implementation of the Built Environment regulations is obtained.

## Appendix "A" Multi-Year Plan

### Customer Service

<b>PROGRESS</b>		<b>TIME FRAME</b>
1.	Accessible Customer Service Policy	Completed
2.	Establish policies, practices and procedures on providing goods and services to people with disabilities.	Completed/ Ongoing
3.	Communicating with a person in a way that respects their disability	Ongoing
4.	Allowing people with disabilities to bring their support person or service animal with them	Ongoing
<b>FUTURE ACTIVITIES</b>		
1.	Review of Fees and Charges By-law; no charge for support person, pursuant to Customer Service Policy	Completed Annually
2.	Update training program accessible training for staff, Council and volunteers on how to serve people with disabilities.	Ongoing
3.	Review policies to ensure up to date and for compliance.	Ongoing
4.	Review Accessible Customer Service Policy	1-3 years
5.	Recreational Master Plan – The Township will adopt a plan towards incorporating the desire to strive toward providing programs that highlights the needs of those with disabilities. The Plan will also include future improvements for accessibility.	1-3 years
6.	Review opportunity for accessible customer service kiosk in reception area at Town Hall	1-5 years
7.	Investigate social and cultural program opportunities for persons with disabilities	1-5 years
8.	Investigate fitness and recreational programs for persons with disabilities	1-5 years

## Information and Communication

<b>PROGRESS</b>		<b>TIME FRAME</b>
1.	Communication and Information Policy	Completed
2.	Establish standard for key words and consistent font on website	Completed
3.	2018 Municipal Elections conducted via telephone / internet and composite paper ballot. An Accessibility Plan was prepared to coordinate all accessible elections preparations	Completed
4.	Inclusion of information regarding AODA and disability issues in orientation information prepared for new Council	Completed
5.	Review and update the Municipal Multi-Year Accessibility Plan	Completed Annually
<b>FUTURE ACTIVITIES</b>		
1.	Visual and audio recording of Council meetings to provide greater accessibility to meetings	1-3 years
2.	Review Communication and Information Policy	1-3 years
3.	Website redesign in accordance with WCAG 2.1 and meets accessibility standards; follow template established by Loyalist township (i.e. text-to speech, adjust font size, screen masker, simplify web pages, translate page)	1-3 years
4.	Reviewing current processes to receive feedback from the public.	1-3 years
5.	Review current processes on how public can request an alternate format.	1-3 years
6.	Additional staff training for forms of social media, i.e. Facebook and Twitter when posting was also provided	1-3 years
7.	Develop a training strategy to ensure that staff has the knowledge, tools and technical advice to create accessible materials	Ongoing

## Employment

PROGRESS		TIME FRAME
1.	Orientation for new staff includes Accessible Customer Service training	Completed as Necessary
2.	Staff Education on Accessible Customer Service Policy and Communication and Information Policy	Ongoing
3.	Defibrillation Training	Ongoing
FUTURE ACTIVITIES		
1.	Train relevant staff on the Human Rights Code as it pertains to persons with disabilities.	Ongoing
2.	Ensure job advertisements specify that accommodation is available for job applicants with disabilities, if applicable.	Ongoing
3.	Keep employees abreast of changes to policies	Ongoing
4.	Identifying and removing barriers in the workplace	Ongoing
5.	Enhancing workplace emergency responses through individualized emergency response information and assistance, as required.	1-5 years
6.	Review policies for employees returning to work after being away with a disability.	1-5 years
7.	Review policies that take into account the accessibility needs of employees with disabilities during the performance process.	1-5 years
8.	Develop employee individual accommodation plan template for employees with disabilities, as required.	1-5 years

## Design of Public Spaces

PROGRESS		TIME FRAME
1.	Incorporation of pedestrian crossovers (pedestrians right of way) at round-a-bout	Completed

2.	Update accessible parking requirements in Zoning By-law to meet IASR Design of Public Spaces standards.	Completed
3.	Install inclusive swing seat at Arnold Bethune Park.	Completed
4.	Relocate play structure, replace pea stone with cedar weave mulch safety surface and implement designated accessible parking at Simon Fraser Community Park.	Completed
5.	Pave trail between Upper Canada Migratory Bird Sanctuary and Upper Canada Village.	Completed
6.	Implement accessible landscaping, walkway and add four benches at Lost Villages Museum.	Completed
7.	Install accessible automatic door operators at Ingleside and Long Sault Library.	Completed
8.	Accessible parking requirements to be reviewed with respect to site plan guidelines.	Ongoing
9.	Review potential locations for the addition of street/park furniture. These can be a resting area people who find it hard to walk long distances.	Ongoing
<b>FUTURE ACTIVITIES</b>		
1.	Investigate exterior path of travel for Arnold Bethune Park.	1-5 years
2.	Install new rubberized flooring throughout Long Sault arena, renovate accessible washroom and ensure line painting and accessible parking signage are added to parking lot.	1 year
3.	Line painting at both Long Sault and Ingleside Shopping Plazas reflecting current requirements.	Maintained Annually
4.	Signage installed at both the Long Sault and Ingleside Plazas to reflect current requirements.	Maintained Annually
5.	Upgrade benches, bleachers, and eating areas throughout Township to make them more accessible	Ongoing
6.	Ensure all future accessible washrooms have enough room for the implementation of adult changing tables	Ongoing
7.	Accessibility and EV Charging Stations	1-10 years

## Appendix "B" Municipal Facilities

### Targets and Actions and Review Dates

Municipal staff members undertook site inspections of the following facilities and by applying requirements from both the Building Code and the AODA, the Staff members identified a number of potential accessible barriers. It is recognized that until the Built Environment Standard and the Building Code Act is amended, the barriers identified are only suggestions as the facilities need only to comply with the current Building Code Act. The municipal staff's audit highlights the existing barriers that warrant further review.

Targets need to be set to help establish when these barriers will be addressed or actions taken to address preventative measures. Under the following headings there may be numerous barriers and the corrective measures may be grouped together into one section.

An internal tracking system will be kept for status of each of the Actions identified in The Plan and will be reviewed by the corresponding departments. Targets are to be completed based on priorities and budget allocations and the target time frames are approximations, not exact dates.

### Facility: Station No. 1 Long Sault Fire Hall - 50 Mille Roches Road\*\*

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical/ Informational	No accessible parking spaces	Implement accessible parking space with accompanying vertical sign, markings on pavement and access aisle close to entrance	1-2 years
Physical	Parking lot is not firm and level	Repave surface	1-5 years
Physical	Entrance does not have an automatic door opener	Install automatic door opener	1-5 years
Informational	Entrance is not clearly marked with international symbol of access	Install appropriate signage	1-2 years

Architectural	Washroom is not wheelchair accessible	Renovate to meet standards	1-5 years
Architectural	Alternative exit is not accessible due to significant drop	Install concrete lip to allow for accessible exit	1-5 years
Informational	No audible and visual alarm systems	Implement audible and visual alarm systems	1-5 years
Informational	No plans for emergency evacuation	Establish plan for emergency evacuation	1-3 years

**Facility: Station No. 2 Ingleside Fire Hall - 1 Maple Avenue\***

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical/ Informational	There is no access aisle adjacent to the accessible parking space and no accessible vertical signage identifying the accessible space	Implement an access aisle and appropriate signage	1-5 years
Architectural	The entrance is not accessible as the threshold is over 1/2" and the width of the door is less than 32"	Renovate to meet requirements	1-5 years
Physical	Entrance does not have an automatic door opener	Install automatic door opener	1-5 years
Informational	Entrance is not clearly marked with international symbol of access	Install appropriate signage	1-5 years
Architectural	The width of the path of travel within the corridors is less than 42"	Renovate to meet requirements	1-5 years
Architectural	Washroom is not accessible due to it being in the basement of the building,	Renovate to allow for washroom on ground level	1-5 years



	which requires walking down stairs		
Physical	Washroom does not have hangers, shelves or grab bars	Install hangers, shelves and grab bars within washroom	1-5 years
Architectural	Washroom does not meet minimum requirements of 60" of clearance for wheelchair access within	Renovate to meet requirements	1-5 years
Architectural	No alternative accessible exit	Open bay doors to allow for alternate accessible exit	Completed
Informational	No plans for emergency evacuation	Establish plan for emergency evacuation	1-3 years
Architectural	Building not accessible	Renovate or relocate	1-5 years

**Facility: Station No. 3 Newington Fire Hall – 3931 County Rd 12\***

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical	No access aisle adjacent to accessible parking spaces	Install access aisle	1-3 years
Informational	No vertical accessibility sign demarking accessible parking spot	Install vertical accessibility sign	1-2 years
Physical	Salt container is placed on accessible parking restricting access	Move salt container to a new location	1 year
Physical	Entrance does not have an automatic door opener	Install automatic door opener	1-5 years
Informational	Entrance to building is not clearly marked with international symbol of access	Install appropriate signage	1-2 years

Architectural	Entrance is not accessible due to inch and a half drop	Install concrete lip to allow for accessible entrance	1-5 years
Informational	Washroom does not have accessible signage	Install appropriate signage	1-2 years
Architectural	Washroom does not meet minimum requirements of 60" for wheelchair access	Renovate to meet requirement	1-5 years
Architectural	No alternative accessible exit	Open bay doors to allow for alternate accessible exit	Completed
Informational	No visual alarm system for visually impaired persons	Install visual alarm system	1-5 years
Informational	No emergency evacuation plan	Establish plan for emergency evacuation	1-3 years

**Facility: Station No. 4 St. Andrews West Fire Hall – 5205 Highway 138\*\***

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Informational	No plans for emergency evacuation	Establish plan for emergency evacuation	1-3 years

**Facility: Arnold Bethune Park – 75 Simcoe Street**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical	Accessible parking spaces are not located near park walkway	Move accessible parking spaces to park walkway entrance	1-2 years

Physical	No access aisle adjacent to accessible parking spaces	Implement access aisle minimum width of 60"	1-2 years
Physical	Ground is not firm and level as grass and gravel are intermixed	Pave or grade surface	1-5 years
Architectural	The threshold of the washroom entrance is not ½" or less	Repair issue	1-3 years
Informational	Washroom does not have accessible signage	Install appropriate signage	1-2 years
Architectural	Washroom does not meet minimum requirements of 60" of clearance for wheelchair access within	Renovate to meet requirement	1-5 years
Physical	No grab bars, hanger, and shelf in accessible washroom	Install grab bars, hanger, and shelf in washroom	1-3 years

**Facility: South Stormont Community Hall/ Municipal Office – 2 Mille Roches Road**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical	An accessible parking space does not have an access aisle	Implement an access aisle	1-3 years
Informational	Entrance to building is not clearly marked with international symbol of access	Install appropriate signage	1-2 years
Informational	No visual alarm system for visually impaired persons	Install visual alarm system	1-5 years

**Facility: Long Sault Arena – 60 Mille Roches Road**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Informational	An accessible parking space is missing a vertical accessibility sign	Install a vertical accessibility sign	1 year
Architectural	The running slope of the walkway is steeper than 1:20 which could make it difficult to climb in a wheelchair	Renovate and repair walkway to ensure running slope is less than 1:20	1-10 years
Informational	Entrance to building is not clearly marked with international symbol of access as it is only on the automatic door opener	Install appropriate signage	1-2 years
Physical	No grab bars or hanger within washroom	Install grab bars and hanger	1-3 years
Architectural	Washroom does not meet minimum requirements of 60" of clearance for wheelchair access within	Renovate to meet requirement	1-10 years
Architectural	There are no alternative accessible exits as the other exits have a 4" drop	Install concrete lip or ramp to allow for alternative accessible exit	1-5 years
Informational	No visual alarm system for visually impaired persons	Install visual alarm system	1-5 years

**Facility: Ingleside Community Park \*Currently Under Construction**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical/	No accessible parking spaces	Implement accessible parking spaces with	1-3 years

Informational		access aisles near park entrance and appropriate signage and markings	
Physical	A slight drop-off from landing near washroom	Add some stone or rubber lip to ensure entry and departure from washroom is smooth and easily attainable	1-2 years

**Facility: St. Andrews Pool/Pool House**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Informational	Entrance to building is not clearly marked with international symbol of access	Install appropriate signage	1-2 years
Architectural	Washroom does not meet minimum requirements of 60" of clearance for wheelchair access within	Renovate to meet requirement	1-5 years
Physical	No shelf within washroom	Install shelf	1-3 years
Architectural	Grab bar in washroom is 35" away from toilet making it difficult to reach	Install grab bars that fold up to allow for proper accessibility	1-3 years

**Facility: Lloyd Hawn Park – 4 Fairground Drive**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical/ Informational	No accessible parking spaces	Implement accessible parking spaces with access aisles near park	1-5 years

		entrance and appropriate signage and markings	
Physical	Parking is not located on level surface	Review potential ways to make parking lot level due to location	1-5 years
Architectural	The running slope of the walkway is steeper than 1:20 which could make it difficult to climb in a wheelchair	Renovate and repair walkway to ensure running slope is less than 1:20	1-5 years
Architectural	The landings of the ramps are not 5' x 5' which could make them difficult to manoeuvre	Renovate to repair this issue	1-5 years
Architectural	The threshold from the ramp to entrance is greater than 1/2" making it difficult to enter and depart the building	Renovate deck to meet threshold	1-5 years
Physical	Vegetation is growing onto the ramp making it difficult to access	Clear out vegetation	1-2 years
Physical	Deck Boards are loose making them potentially hazardous and difficult to manoeuvre	Repair boards	1-2 years
Physical	Floor level barrier is missing which could be hazardous to visually impaired or wheelchair bound persons	Install floor level barriers	1-3 years
Physical	Steps to deck are tipped making them difficult to climb	Repair steps to make them level	1-5 years
Informational	Entrance to building is not clearly marked with international symbol of access	Install appropriate signage	1-2 years
Physical	Entrance does not have an automatic door opener	Install automatic door opener	1-5 years

Architectural	Washrooms are not accessible	Renovate to meet requirements	1-5 years
Informational	No visual alarm system for hearing impaired persons	Install visual alarm system	1-5 years
Architectural	Deck and Ramp are in need of renovations	Renovate to implement new deck and ramp	1-5 years

**Facility: Ingleside Library – 32 Memorial Square**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical	No access aisle adjacent to accessible parking space	Implement access aisle Implement access aisle that has a minimum width of 60"	1-3 years

**Facility: Long Sault Library – 50 Mille Roches Road**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Architectural	There is a 1" drop from the walkway to the parking	Extend walkway to reduce drop	1-3 years

**Facility: Lost Villages Museum – Ault Park**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical/ Informational	No accessible parking spaces	Implement accessible parking spaces with access aisles near park entrance and appropriate signage and markings	1-3 years

Architectural	Slope of the walkway throughout the Lost Villages Museum is steeper than 1:20	Renovate walkway to establish a slope less than 1:20	1-5 years
Informational	Entrances to all buildings are not clearly marked with international symbol of access	Install appropriate signage	1-5 years
Physical	None of the buildings have automatic door openers	Install automatic door openers	1-5 years

**Facility: Grocery Store – Lost Villages Museum**

Type of Barrier	Barrier	Strategy for Removal or Prevention	Target Time Frame
Architectural	The slope of the ramp is greater than 1:12 making it difficult for wheel chairs to climb the ramp	Renovate ramp to establish a slope of less than 1:12	1-5 years
Architectural	The threshold from the ramp to entrance is greater than ½” making it difficult to enter and depart the building	Renovate ramp to meet threshold minimum	1-5 years

**Facility: Railway Museum – Lost Villages Museum**

Type of Barrier	Barrier	Strategy for Removal or Prevention	Target Time Frame
Architectural	The slope of the ramp is greater than 1:12 making it difficult for wheel chairs to climb the ramp	Renovate ramp to establish a slope of less than 1:12	1-5 years
Physical	No walkway to reach Railway Museum making it to difficult to reach by wheelchair	Install walkway to reach Railway Museum	1-5 years
Architectural	Deck Boards are loose making them potentially hazardous and difficult to manoeuvre	Repair boards	1-3 years



Architectural	Guard rail is missing which could be hazardous to visually impaired or wheelchair bound persons	Install guard rail	1-3 years
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**Facility: Log Cabin – Lost Villages Museum**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Architectural	Building not accessible as there is a big gap from walkway to entrance	Implement ramp or further the walkway to entrance of building	1-5 years

**Facility: Washroom – Lost Villages Museum**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Informational	Entrance to washroom is not clearly marked with international symbol of access	Install appropriate signage	1-2 years
Physical	No shelf or hooks in washroom	Install a shelf and hooks	1-3 years

**Facility: School House – Lost Villages Museum**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Architectural	Currently only stairs to entrance of school making it inaccessible	Install ramp or pathway to entrance of building	1-5 years

**Facility: Forbes Building – Lost Villages Museum**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical	Vegetation is growing onto the ramp making it difficult to access	Clear out vegetation	1-2 years
Architectural	The landings of the ramps are not 5' x 5' which could make them difficult to manoeuvre	Renovate to repair this issue	1-5 years
Architectural	The top of the ramp has unsafe space in between ramp and deck fence near door	Renovate ramp to fix issue	1-5 years

**Facility: Stewart House – Lost Villages Museum**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Architectural	The threshold from the ramp to entrance is greater than ½" making it difficult to enter and depart the building	Renovate ramp to meet threshold minimum	1-5 years

**Facility: Church – Lost Villages Museum**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Architectural	The slope of the ramp is greater than 1:12 making it difficult for wheel chairs to climb the ramp	Renovate ramp to establish a slope of less than 1:12	1-5 years
Physical	Guard rail and hand rails are missing which could be hazardous to visually	Install guard and hand rails	1-5 years

	impaired or wheelchair bound persons		
Architectural	The threshold from the ramp to entrance is greater than ½" making it difficult to enter and depart the building	Renovate to meet requirements for threshold	1-5 years

**Facility: South Stormont Seniors' Support Centre – 34 Memorial Square**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Informational	The accessible parking space on site does not have the required markings and painted lines on the pavement	Paint markings and lines as needed	1-2 years
Architectural	The second automatic door opener in between the primary entrance and secondary entrance is not functioning	Repair secondary automatic door opener to allow for proper function	1-3 years
Informational	Entrance to building is not clearly marked with international symbol of access	Install appropriate signage	1-2 years
Architectural	There are no alternative accessible exits as the other exits have a 2" drop	Install concrete or rubber lip to allow for alternative accessible exit	1-5 years
Informational	No visual alarm system for hearing impaired persons	Install visual alarm system	1-5 years

**Facility: Ingleside Wastewater Treatment\* – Long Sault Parkway**

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical	No access aisle adjacent to accessible parking spaces	Implement access aisle with minimum width of 60"	1-2 years
Informational	No lines or accessible marking denoting the accessible parking space	Paint lines and accessible markings	1-3 years
Architectural	There is a slight drop-off from parking to walkway	Brick should be lifted and re-laid near landing	1-5 years
Architectural	The threshold from the ramp to entrance is 1.5" making it difficult to enter and depart the building	Install rubber or concrete lip/ lift brick to meet minimum requirements for threshold	1-5 years
Informational	Entrance to building is not clearly marked with international symbol of access	Install appropriate signage	1-2 years
Physical	Entrance does not have an automatic door opener	Install automatic door opener	1-5 years
Architectural	Toilet in washroom needs fixing as the base is cracked	Replace or repair toilet	1-5 years
Physical	No shelf or hooks in washroom	Install a shelf and hooks	1-3 years
Architectural	Washroom does not meet minimum requirements of 60" of clearance for wheelchair access within	Renovate to meet requirement	1-10 years
Architectural	No alternative accessible exits	Renovate to implement alternative accessible exit	1-10 years

Informational	No visual alarm systems within building for those who are hearing impaired	Install visual alarm systems	1-5 years
Informational	No emergency evacuation plan	Establish plan for emergency evacuation	1-3 years

**Facility: Long Sault-Ingleside Regional Water Treatment Plant – Moulinette Island\***

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical	No access aisle adjacent to accessible parking space	Implement access aisle that has a minimum width of 60"	1-3 years
Informational	No vertical accessibility sign denoting accessible parking space	Install vertical accessible signage	1-3 years
Architectural	The maximum running slope of the walkway is steeper than 1:20	Repair walkway to meet requirements	1-5 years
Architectural	The threshold at the entrance is 5 inches, which is far greater than the requirements	Install concrete/rubber lip to meet threshold requirements	1-5 years
Informational	Entrance to building and washroom is not clearly marked with international symbol of access	Install appropriate signage	1-2 years
Physical	No shelves or tilted mirror within washroom	Install shelves and tilted mirrors	1-2 years
Architectural	No alternative accessible exits due to 2.5" threshold and steps to go down from the exit	Renovate to implement alternative accessible exit	1-10 years

Informational	No emergency evacuation plan	Establish plan for emergency evacuation	1-3 years
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**Facility: Long Sault Sewage Treatment Plant – Robin Rd\***

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical	No access aisle adjacent to accessible parking space	Implement access aisle that has a minimum width of 60"	1-3 years
Physical	Accessible parking space is covered by small mounds of dirt which could make it difficult to enter or depart vehicle	Clean accessible parking space	1-2 years
Informational	Accessible parking space markings need repainting as they are faded	Repaint accessible parking space markings	1-3 years
Physical	Entrance does not have an automatic door opener	Install automatic door opener	1-5 years
Informational	Entrance to building and washroom is not clearly marked with international symbol of access	Install appropriate signage	1-2 years
Architectural	Entrance to building is 31" making it inaccessible	Renovate to widen door	1-10 years
Architectural	Corridors are inaccessible as there are numerous level changes with stairs making it inaccessible to wheelchairs	Renovate to make accessible	1-10 years
Physical	No tilted mirror, hanger, lever taps and pipes under sink are not insulated within washroom	Install tilted mirror, hanger, lever taps and insulate the pipes under the sink	1-5 years

Architectural	Washroom does not meet minimum requirements of 60" of clearance for wheelchair access within	Renovate to meet requirement	1-5 years
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**Facility: Public Works Garage\***

<b>Type of Barrier</b>	<b>Barrier</b>	<b>Strategy for Removal or Prevention</b>	<b>Target Time Frame</b>
Physical/ Informational	No accessible parking spaces	Implement accessible parking spaces with access aisles near park entrance and appropriate signage and markings	1-3 years
Architectural	The entrance is not accessible due to 7" step	Implement walkway and/or concrete lip that eliminates 7" drop allowing for accessible entry	1-5 years
Physical	Entrance does not have an automatic door opener	Install automatic door opener	1-5 years
Informational	Entrance to building is not clearly marked with international symbol of access	Install appropriate signage	1-5 years
Architectural	Washroom is not wheelchair accessible due to the width of the door being only 30"	Renovate to widen door width	1-5 years
Architectural	Washroom does not meet minimum requirements of 60" of clearance for wheelchair access within	Renovate to meet requirement	1-5 years
Physical	No grab bars within washroom	Install grab bars to assist those with physical disabilities	1-5 years

Architectural	No alternative accessible exits	Renovate to implement alternative accessible exit	1-10 years
Informational	No visual alarm systems within building for those who are hearing impaired	Install visual alarm systems	1-5 years
Informational	No emergency evacuation plans	Establish emergency evacuation plans	1-5 years

**\*Not open to public**

**\*\* Meeting rooms only available for rental**