

INFORMATION FOR CANDIDATES 2010 Municipal Election



Serving the public as an elected official requires a considerable commitment of time and energy. You are getting ready to embark on a journey that may be both rewarding and frustrating. If you are a first time candidate, you will find standing or running for office to be a challenging and exciting experience. We hope that with this guide, your trip through the election process will be a little easier.

The *Municipal Elections Act* sets out in detail, the requirements to be met by candidates for office. These requirements have been summarized for your convenience. Please note that the *Municipal Elections Act, 1996* was amended in December, 2009 and significant changes were implemented as a result. We urge you to obtain your own updated copy of the *Municipal Elections Act, 1996*. The Act can be downloaded from the Ministry's website at www.e-laws.gov.on.ca or purchased from the Ontario Government Bookstore.

This guide has been prepared only for the purpose of supplying information that will be of assistance to persons intending to stand or run for elected office. It is most important to note that the contents of this document are intended only as a guide to certain provisions of relevant legislation and do not purport to recite all applicable statutory references.

Prospective candidates must satisfy themselves through their own determination that they have complied with the election financing regulations and that they are in fact qualified to vote.

As the 2010 election year progresses, additional information will be available regarding the specifics of the election process. We will be providing you with this information as soon as it becomes available, or at the appropriate time in the process. You are advised to read the enclosed information carefully. It is important that you are aware of your responsibilities as a candidate. For your reference, a copy of the 2010 Municipal Elections Guide as well as a Candidate's Guide to Accessible Elections has been included.

Please contact the Clerk's Department at 613-537-2362, with any questions you may have about the election process.

Best wishes for a successful campaign!

Elected Offices for the Township of South Stormont

At this election, members will be elected for the period commencing December 1, 2010 and ending November 30, 2014 for the following offices:

1. Mayor (one position to be elected by all electors in the Township)
2. Deputy Mayor (one position to be elected by all electors in the Township)
3. Councillors (three positions to be elected by all electors in the Township)

School Board Offices include:

- Upper Canada District School Board (English Public)
- Catholic District School Board of Eastern Ontario (English Separate)
- Conseil scolaire de district catholiques de l'Est Ontarien (French Separate)
- Conseil des ecoles publiques de l'Est de Ontario (French Public)

Nominations

Nominations, accompanied by the filing fee of \$200.00 for Head of Council, \$100.00 for Deputy Mayor and Councillors, can be filed in person or by an agent with the Clerk during regular office hours, beginning January 4, 2010 and ending on Friday, September 10, 2010 at 2:00 p.m. *FAX OR EMAIL NOMINATIONS ARE NOT PERMITTED.*

Nominations will be certified by 4:00 p.m. on the Monday following Nomination Day (September 13, 2010).

Please note that you may not raise any monies for a campaign nor undertake any expenditure of funds for a campaign unless you have first submitted your nomination form to the Township Clerk and paid the required nomination filing fee.

Nominations must be submitted at the Township of South Stormont Municipal Office, located at 4949 County Road 14, Ingleside. Please note that the Municipal Offices will be moving early summer to our new Town Hall located at 2 Mille Roches Road, Long Sault. When the exact moving dates are established, notice will be provided.

Nomination Deposit Return

Where the number of votes received by a candidate is at least 2% of the votes cast for that particular office, or if the candidate withdraws his/her nomination, the deposit shall be returned by the Clerk, without payment of any interest, no later than ten (10) days after the date of the election.

Election Day

Election day is Monday, October 25, 2010.

Election 2010 – The Process

The conduct of municipal elections is governed by the *Municipal Elections Act, 1996*. Policies and procedures regarding various aspects of the election process has been established by the Clerk and will be provided to all candidates after Nomination Day.

Information Update

Typically, during the course of the election process, additional information becomes available. As this occurs, candidates will be advised promptly and will be provided with the necessary information you need to conduct your campaign.

Campaign Material

Candidates are advised that election campaigning or the distribution of election campaign material in municipal buildings is not permitted.

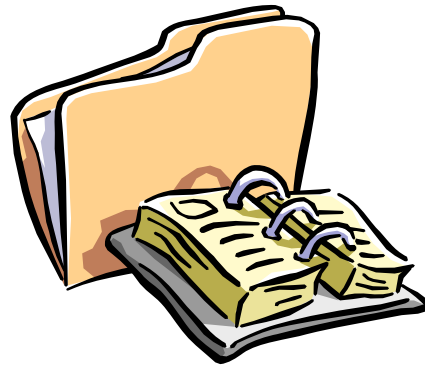
Additionally, no election campaign material or literature is permitted in any voting place. The voting place encompasses the total area of the property from property line to property line and to the curb of the street.

Enumeration

The Preliminary List of Electors (PLE) for the Township of South Stormont is prepared by the Municipal Property Assessment Corporation and contains the names and addresses and school support of each person listed in the Corporation's data and must meet the qualifications of an elector. The PLE will be available by September 1, 2010 at the latest.

Municipal Election 2010 – Important Dates

January 4, 2010	Nomination filing commences
September 7, 2010 through October 25, 2010	Revision Period for Voters' List
September 10, 2010	Nomination Day – Nominations accepted from 9:00 am to 2:00 pm
September 13, 2010	Nominations to be certified or rejected by the Clerk List of Candidates to be posted by 4:00 pm
October 25, 2010	Voting Day (9:00 am to 8:00 pm)



Township of South Stormont Meeting Schedule

Council meets on the second and fourth Wednesday evening of each month, commencing at 7:00 pm. Special meetings of Council are held as required; traditionally these special meetings are scheduled for the first Monday afternoon of the month at 4:30 p.m. Council Chambers. A new Town Hall is currently being constructed and staff and Council hope to be in the new facility, located at 2 Mille Roches Road in Long Sault, by early summer.



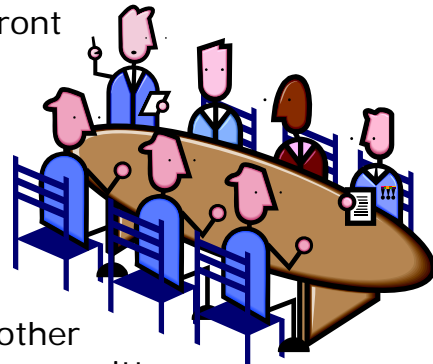
A summer or holiday schedule for meetings has traditionally been established. For example, conducting one meeting per month in the summer months and in December. Public notice is required well in advance to ensure residents are aware of the changed meeting dates.

Members of the public are most welcome to attend Council meetings. The length of these meetings depends on the agenda items.

Other Committees

In addition to attending Council meetings, members of Council are required to attend meetings of other Committees that they are appointed to. These committees are established for a specific purpose and currently include the following:

- Committee of Adjustment
- Emergency Management Committee
- Environmental Committee
- Parks and Recreation Advisory Committee
- Planning Advisory & Economic/Waterfront Development Committee
- Pond Hockey Committee (Ad Hoc)
- South Stormont Sports Hall of Fame Committee
- Volunteer Appreciation Committee (Ad Hoc)



From time to time, members of Council may also be appointed to sit on various other committees. Each term of Council, the committee structure is reviewed and adjusted as required.

Time Commitment

The average amount of time per week that is expected to be spent on Council business is approximately 10 hours. This can vary depending upon which portfolio a Councillor is responsible for and how much time an individual is willing to devote to the position. The positions of Mayor and Deputy Mayor take up considerably more time, as they also are members of Counties Council and various Counties Committees.

Township Clerk

The Township Clerk is responsible for all aspects of the municipal election. Any questions should be directed to:

Clerk's Department
Township of South Stormont
4949 County Road 14
Ingleside, ON K0C 1M0

Tel: 613-537-2362
Fax: 613-537-8113

Betty de Haan, CMO
CAO/Clerk
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